

## Minutes - Livingston Township Council Conference Meeting #20- August 14, 2017

**Present:** Mayor Klein; Councilmembers Anthony, Fernandez, Meinhardt, Silverman; Acting Township Manager Jones, Township Attorney Weiner; Township Clerk Turtletaub

The Conference meeting commenced at 7:30 p.m. The Mayor stated that all the requirements of the "Open Public Meetings Law" had been met. "Annual Notice" was faxed to the *West Essex Tribune and the Star Ledger* on January 3, 2017.

The Council discussed the Scheduling of **Department Heads Mid-Year budget meeting**. As the Chief Financial Officer was unavailable on the previously scheduled September 6 date, and per her suggestion that the matter be considered following receipt of additional information, the Council agreed that the September date would be taken off the calendar, and that a new date selected later in the year.

Mayor Klein distributed a sheet containing ideas and questions regarding the **Township Pools**. The Council considered the makeup of the committee, which will include Walter LeVine, Steve Kroll, Jenn Hessburger, Ken Lomax, Alan Karpas, Frank DeNick, Roberta Blitz, Marty Meyers, Kim Kientz, and Barbara Weisenfeld. Councilmember Fernandez suggested including a local realtor on the Committee. Vision 20/20 Chair Alan Karpas offered his views on the size of the Committee, preferring to keep it smaller. He argued that once information was received, then at that point the Committee should be opened up for community input. Councilmember Meinhardt stressed the need to have all age groups included on the Committee. Councilmember Fernandez suggested adding Cynthia Gephert to the Committee.

The Council considered and due to time constraints conducted a vote, approving Change Order 2 for **Community Branding Project (North Star Deliverables)**. A Resolution memorializing that vote will be placed on the Agenda for the next Regular Meeting on September 5, 2017.

The Council reviewed the Manager's memorandum and discussed signage for the new turf fields. Township Attorney Weiner distributed "**Saint Barnabas Sponsor Agreement**". Following discussion, it was agreed to turn the matter over to the LPD Traffic Division to determine whether a sign would inhibit the view of a driver pulling out of the lot. The Council agreed to placement of three poles, determined that their color should be natural, and three signs.

Bids will be accepted on August 18 for the Township **Animal Shelter**. It is anticipated that a recommendation will be made to the Council and the matter placed on the September 5 Conference and Regular Agendas for consideration and vote.

The Council accepted the recommendation of Township Engineer Harduby for an award of contract for **Tax Map Consulting Services** to Civil Solutions. A Resolution will be placed on the September 5 Regular Agenda for consideration and a vote.

The Council agreed to the recommendation of Acting Township Manager Jones and Junior Utility Engineer Nathan Kiracofe for Change Order 1 for **Professional Services (Well Facility and Interconnection SCADA Upgrades)**. A Resolution will be placed on the September 5 Regular Agenda.

The Council agreed to the recommendation of Acting Township Manager Jones and Junior Utility Engineer Nathan Kiracofe for and Award of Change Order 1 and Final Payment to Reivax Contracting Corporation for **Water Main Improvements Eisenhower Parkway**. A Resolution will be placed on the September 5 Regular Agenda.

Township Attorney Weiner announced that **Ordinance 15-2017** (addressing Split-Zones in the area of Hobart Gap) would be withdrawn at the September 5, 2017 regular Meeting.

Deputy Township Manger Jones distributed and discussed with the Council a memorandum from Assistant Township Engineer Rocco Marucci entitled "**Right Turn Lane on Foxcroft**".

In response to Deputy Mayor Meinhardt's question, Deputy Township Manager Jones explained that **paving of tennis courts** was expected to be conducted this week.

Councilmember Fernandez related the concerns of local seniors regarding the upkeep of bathrooms at the **Senior Community Center**.

Councilmember Meinhardt inquired as to whether the Township's **Real Estate Taxes** program allowed monies to be taken from accounts and transferred. Manager Jones noted "you can make bank transfer" on line.

The Council approved the **Legal Fees** of Genova Burns (July 2017).

The Council considered three signs proposed for the **new turf field**, and discussed the written comments of Planning Board Chair Peter Klein concerning signage on the field.

At the recommendation of Jennifer Hessberger (Director of Senior Youth & Leisure Services), Joseph Greco (Superintendent of

Sewer Operations) and Michael Anello (Superintendent of DPW), the Council voted in favor of an Award of an Open Ended contract to Garden State Laboratories (for WPCF) and Agra Environmental (for Water Department and SYLS) for **Laboratory Testing Services.**

Township Attorney Weiner distributed a Project Memorandum dated August 3, 2017 from Township Engineer Jeannette Harduby in support of passage of an Ordinance fixing **Water and Sewer Connection Fees.** Ordinances setting water and sewer rates will be introduced at the September 5, 2017 Regular Meeting.

At the recommendation of Township Engineer Jeannette Harduby, the Council approved the award of contract to S. Brothers, Inc. for **Ross Road Culvert Replacement and Milling and Paving of Ross Road.** A Resolution will be placed on the September 5, 2017 Regular Agenda.

The Council approved participation in the annual **“Turn the Towns Teal”** National Awareness Campaign for Ovarian Cancer. Township Clerk Turtleaub will advise the group of the approval, with the caveat that placement of ribbons be limited to the Township Oval, the emotional center of the Township.

**RESOLUTION—Authorizing Closed Session—Litigation**

At 8:40 p.m., the following resolution was considered:

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Governing Body of the Township of Livingston has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the Conference meeting of the Governing Body will reconvene; and

**BE IT RESOLVED** that this 14th day of August, 2017, that the Township Council of the Township of Livingston will go into Closed Session for the purpose of discussing Litigation and such other matters as may come before the Council and that are exempted from the public as outlined in N.J.S.A. 10:4-12.

**BE IT FURTHER RESOLVED** that the matters discussed in closed session will be made public upon disposition.

On motion duly made and seconded, and by voice vote, all members present voted YES.

At 9:45 p.m., the Closed Session concluded.

At 9:45 p.m., the Conference meeting concluded.

Respectfully submitted,

GLENN R. TURTLETAUB  
Township Clerk